

## **Notices & Minutes of Meeting for A.Y. 2021-22**

<b>Sr. No.</b>	<b>CDC Meeting</b>	<b>Date of Meeting</b>
<b>1</b>	<b>1st CDC AY 2021-22</b>	<b>18.08.2021</b>
<b>2</b>	<b>2nd CDC AY 2021-22</b>	<b>27.10.2021</b>
<b>3</b>	<b>3rd CDC AY 2021-22</b>	<b>10.03.2022</b>
<b>4</b>	<b>4th CDC AY 2021-22</b>	<b>27.04.2022</b>



**CLARA'S COLLEGE OF COMMERCE**

**Yari Road, Versova, Mumbai – 400 061**

Ref: CDC/ AY 21-22 / 1

**03/08/2021**

**NOTICE**

All the members of College Development Committee are hereby informed that there will be an online meeting to be held on 18<sup>th</sup> August 2021 at 01:00 pm.

**Agenda:**

1. To review of the minutes of the previous meeting held on 12<sup>th</sup> June 2021.
2. To brief the committee members of the programs / events conducted since the start of the academic calendar.
3. To inform and discuss the academic planner for AY 2021-2022.
4. To present the AQAR for A.Y. 2019 -2020 in front the College Development Committee for its perusal.
5. Any other matter with the permission of the chair.

  
(Dr. Gitte Madhukar)  
Principal



## CLARA'S COLLEGE OF COMMERCE

### MINUTES OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD ON 18<sup>th</sup> August 2021 at 1.00 pm.

The meeting of the College Development Committee (CDC) was held on 18<sup>th</sup> August 2021 at 1.00 pm am online where the following members were present.

- |  |                                |
|--|--------------------------------|
| 1. One HOD                               | Mr. Vijaykumar Makwana         |
| 2. Principal of College-Member Secretary | Dr. Gitte Madhukar             |
| 3. Teacher Elected                       | Mr. Amit Ashok Bansod          |
| 4. Teacher Elected                       | Ms. Sheryl Cusher              |
| 5. Teacher Elected                       | Mr. Faisal Tanwar              |
| 6. Teacher Elected                       | Mrs. Babita Kanojia            |
| 7. IQAC Coordinator                      | Dr. Mamta Rajani               |
| 8. Local Member Nominated                | Dr Shobha Menon                |
| 9. Local Member Nominated                | Dr. Bageshree Bangera Bandekar |
| 10. Local Member Nominated               | Mr. Manohar Kumbhejkar         |

#### The following points were discussed:

1. To review of the minutes of the previous meeting, conducted on 12<sup>th</sup> June 2021.

The minutes of the last meeting were read and confirmed with the committee members.

2. To brief the committee members of the programs / events conducted since the start of the academic calendar.

- Regular lectures for Second year & Third year students started on 21<sup>st</sup> June 2021.
- A webinar on stock market was conducted on 17<sup>th</sup> June 2021. The speaker being Sri Harsha, MD – Shine Projects.
- NSS unit of Clara's College celebrated International Yoga Day on 21<sup>st</sup> June, 2021 by having a live demonstration / practice and talk on benefits of yoga was done under the guidance of Mr. Ramesh Kumar Singh (a professional yoga instructor). Online Quiz was also organized to create awareness.
- All Departments & IQAC Cell conducted an online seminar "Health & We" to celebrate National Doctor's Day on 1<sup>st</sup> July 2021. The sparker on the occasion was Dr. Sanjay Chaube.
- BCOM / BAF / BMS Department & IQAC had a session on "Preparing for Exam of Indian Accounting Association". The session was held on 12<sup>th</sup> July 2021.
- Cultural Committee organized National Level Quiz Contest on World Population day 11<sup>th</sup> July 2021 to focus the attention on population issue



- Add on Course titled 'Business Accounting and Taxation' was conducted between 13<sup>th</sup> July 2023 to 22<sup>nd</sup> July 2023 for degree College Accounts and Finance.
- Cultural Committee organized a poster making / collage making competition on 'World Population Day' 15<sup>th</sup> July 2021. The theme of the competition was "Causes of Population Explosion"
- IQAC Cell along with BCOM, BMS & BAF department organized an online Quiz on Legal Awareness. The quiz was open on the 13<sup>th</sup> & 14<sup>th</sup> July 2021.
- NSS conducted a tree plantation drive
- IQAC along with all Departments conducted 'One Day workshop on 'Digital teaching and Learning Environment' on 17<sup>th</sup> July 2021. The session was conducted by Mr. Hitesh Motwani (CEO Skillopedia) a Digital Media Expert & International Trainer.
- NSS unit along with Department BCOM & BAF organized an online training program on 22<sup>nd</sup> July 2021 on 'Fire Safety' The instructors of the program were Ms. Abhidnya Vartak & Mr Rajan Shelar (Fire safety Expert)
- Women Development Cell organized a virtual session on Financial Wellness- Living Life Independently on 26<sup>th</sup> July 2021. This was done in association with 'Her Money Talks'.
- Orientation session was kept for Students and their parents on 27<sup>th</sup> July 2021. The students were made aware of the function of college, examination and other activities planned by the college.
- IQAC along with all Department organized a National Webinar on 'NAAC related quality enhancement techniques' on 27<sup>th</sup> July 2021. The resource person for the session was Dr. Nagnath Dharamadhikari.
- Placement Committee along with BCOM, BAF & BMS Dept. Organized a webinar on 3<sup>rd</sup> August 2021 titled 'Awareness Program on Career in Cost and Management Accounting'. The key speakers for the session were CMA Binoy Thomas & Mr. Harshad Deshpande.
- All Departments of the college organized a workshop on 'Overview of GST' on 6<sup>th</sup> August 2021. The Key Speaker for the session were Dr.(CA) Bharat N Patel (HOD Accountancy, Mithibai College)
- A session on Anti-Ragging was held on 10<sup>th</sup> August 2021. The key speaker for the session was Mr. Mahesh Deshmukh.

### 3. To inform and discuss 1st half of the academic for AY 2021-2022

**Academic Calendar for A.Y. 2021-2022**



**MONTH: JUNE 2021**

<b>Date</b>	<b>Events/Activities</b>	<b>Dept.</b>
05-06-2021	World Environment Day - A Lecture on Ecosystem Restoration	All Dept.
05-06-2021	An Environmental Awareness Campaign	All Dept.
17-06-2021	Webinar on Stock Market	BCOM , BAF and BMS
21-06-2021	<b>College Reopens - Regular Lectures for S.Y./ T.Y.B.Com/ BMS/ BMM/ BAF</b>	<b>All Dept.</b>
21-06-2021	Celebration of International Yoga Day	NSS

**MONTH: JULY 2021**

01-07-2021	Celebration of National Doctor's Day - Seminar on Health and We	All Dept.
12-07-2021	Intercollegiate Webinar under SDP- Preparing for National Accounting Talent Search Exam 2021-22	IQAC Along with All Dept.
From 13/07/2021 to 14/07/2021	Online Quiz on Legal Awareness	BCOM, BAF and BMS with IQAC
13-07-2021 to 22-07-2021	Add On Course: Business Accounting and Taxation	All Dept.
15-07-2021	World Population Day: Poster Making Competition Collage Making Competition	Cultural Committee
15-07-2021	Tree Plantation Drive	NSS
17-07-2021	One Day National Level Webinar on " Digital Teaching & Learning Environment"	IQAC Along with All Dept.
22-07-2021	Virtual Training Programme on Fire Safety	NSS along with B.com and BAF
26-07-2021	A Workshop on Financial Planning 101	All Dept.
26-07-2021	Virtual Session on Financial Wellness - Living Life Independently	WDC
27-07-2021	A National Webinar on NAAC related Quality Enhancement Techniques	IQAC Along with All Dept.



27-07-2021	Orientation Programme for SY and TY Students	All Dept.
<b>MONTH: AUGUST 2021</b>		
03-08-2021	Intercollegiate SDP on Career in Cost and Management Accounting	Placement Cell, BAF and BMS
06-08-2021	An Overview of GST	All Dept. with IQAC
10-08-2021	A Session on Anti Ragging	All Dept.
20-08-2021	One Day National Webinar on "Intellectual Property Rights- A Key Aspect for Economic Development"	IQAC Along with All Dept.
23-08-2021	FDP - A Workshop on Financial Literacy and Investor Awareness	BCOM, BAF and BMS
27-08-2021	FDP on - SSR and NAAC Related Quality Enhancement Techniques	IQAC Along with All Dept.
31-08-2021	A Session on Techniques of Writing a Research Paper	Research Committee with All Dept.
<b>MONTH: SEPTEMBER 2021</b>		
02-09-2021	NSS Orientation Day	NSS
03-09-2021	Webinar on Build Forward Stronger (A Future Vision for Physical Fitness and Health) on Account of National Sport Day	IQAC Along with All Dept.
04-09-2021 To 15-09-2021	Add On Course -Introduction to Banking and Financial Market	All Dept.
07-09-2021	Online Essay Writing Competition - Theme -Impact of Covid 19 on Education Sector	All Dept.
09-09-2021	National Level Faculty Development Programme on Managing Online Classes	IQAC Along with All Dept.
16-09-2021	Ozone Day - An Intercollegiate Online Essay Writing Competition	IQAC Along with All Dept.
17-09-2021	Virtual Session on Domestic Violence	WDC
18/19/2021	Parents-Teachers Meet	All Dept.



20/09/2021 to 01/10/2021	A Short Term Certificate Course on Research Methodology	Research Committee with IQAC
24-09-2021	NSS Day Celebration	NSS
<b>MONTH- OCTOBER 2021</b>		
2/10/2021 to 04/10/2021	Mahtama Gandhi Jayanti Week- Quiz Competition	NSS
05/10/2021 to 07/10/2021	Mahatma Gandhi Jayanti Weak - Quiz Competition	NSS
27-10-2021	Elocution Competition - Topic -Corona and the Changing Educational Scenario	Cultural Committee
30/10/2021 to 5 /11/2021	Vigilance Awareness Week- Quiz Competition	NSS
30-10-2021	NAAC Documentation	IQAC

**4. To present the AQAR for AY 2019 -2020 in front the College Development Committee for its perusal.**

The Committee Members were satisfied with the AQAR prepared.

**5. Any other matter with the permission of the chair**

- Mr. Manohar Kumbhejkar expressed happiness and congratulated Mr. Ajay Kaul for receiving 'District Yuva Puraskar 2021' on behalf of 'Ekata Manch' an NGO founded and managed by him. The award was presented to him by Shri Aditya Thackerayji, Hon'ble Minister of Tourism and Environment.
- Mr. Manohar Kumbhejkar also proposed visit to Media houses – Electronic / Print once the government gives permission for such events.



(Dr. Gitta Madhukar)

Principal

**CLARA'S COLLEGE OF COMMERCE**

**Yari Road, Versova, Mumbai – 400 061**

Ref: CDC/ AY 21-22 / 2

**13/10/2021**

**NOTICE**

All the members of College Development Committee are hereby informed that there will be an online / offline meeting scheduled to be held on 27<sup>th</sup> October 2021 at 11.30 am.

**Agenda:**

1. To review of the minutes of the previous meeting held on 18th August 2021.
2. To brief the committee members of the programs / events conducted in the first half of the academic calendar.
3. To inform the members of the forthcoming program planned the second half of the academic year.
4. To inform and discuss examination & results status in the first half of academic year.
5. Any other matter with the permission of the chair

  
(Dr. Gitte Madhakar)

**Principal**





## CLARA'S COLLEGE OF COMMERCE

### MINUTES OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD ON 27<sup>th</sup> October 2021 at 11.00 am.

The meeting of the College Development Committee (CDC) was held on 27<sup>th</sup> October 2021 at 11:30 am.

The meeting was conducted both online & offline where the following members were present:

- |  |                                  |
|--|----------------------------------|
| 1. Chairperson of Management or Nominee  | Ms. Shabnam Kapoor               |
| 2. One HOD                               | Mr. Vijaykumar Makwana           |
| 3. Principal of College-Member Secretary | Dr. Gitte Madhukar               |
| 4. Teacher Elected                       | Mr. Amit Ashok Bansod            |
| 5. Teacher Elected                       | Ms. Sheryl Cusher                |
| 6. Teacher Elected                       | Mr. Faisal Tanwar                |
| 7. Teacher Elected                       | Mrs. Babita Kanojia              |
| 8. IQAC Coordinator                      | Dr. Mamta Rajani                 |
| 9. One Elected Non-Teaching Employee     | Mr. Prashant Walawalkar          |
| 10. Local Member Nominated               | Dr. Shobha Menon                 |
| 11. Local Member Nominated               | Dr. Bageshree Bangera Bandekar   |
| 12. Local Member Nominated               | Ms. Rita Kapoor                  |
| 13. President of Students' Council       | Mr. Devadiga Kartik Hari Nirmala |

#### The following points were discussed:

1. To review of the minutes of the previous meeting, conducted on 18<sup>th</sup> August, 2021.

The minutes of the last meeting were read and confirmed with the committee members.

2. To brief the committee members of the programs / events conducted in the first half of the academic calendar.

Since the last Meeting the following programs / events have been conducted on 18<sup>th</sup> August 2021.

MONTH: AUGUST 2021		
20/8/21	One Day National Webinar on "Intellectual Property Rights- A Key Aspect for Economic Development" – Resource person - CS Bhumi Tolia	IQAC Along with All Dept.
23/8/21	FDP - A Workshop on Financial Literacy and Investor Awareness – Resource person – Prof Daksha Gogia	BCOM, BAF and BMS
27/8/21	FDP on - SSR and NAAC Related Quality Enhancement Techniques. Mr. Nagnath Dharamdhikari	IQAC Along with All Dept.
31/8/21	A Session on Techniques of Writing a Research Paper – Mr. Shripad Joshi	Research Committee with All Dept.
MONTH: SEPTEMBER 2021		



2/9/21	Thursday NSS Orientation Day	NSS
3/9/21	Webinar on Build Forward Stronger (A Future Vision for Physical Fitness and Health) on Account of National Sport Day -- Resource person -Liyakat Ali Lambe	IQAC Along with All Dept.
4/9/21 to 15/9/21	Add On Course -Introduction to Banking and Financial Market	IQAC Along with All Dept.
7/9/21	Online Essay Writing Competition - Theme -Impact of Covid 19 on Education Sector	All Dept.
9/9/21	National Level Faculty Development Programme on Managing Online Classes Prof Shrihari Pingle	IQAC Along with All Dept.
16/9/21	Ozone Day - An Intercollegiate Online Essay Writing Competition	IQAC Along with All Dept.
17/9/21	Virtual Session on Domestic Violence	WDC
18/9/21	Parents-Teachers Meet	All Dept.
20/9/21 to 1/10/21	A Short-Term Certificate Course on Research Methodology	Research Committee with IQAC
24/9/21	NSS Day Celebration	NSS
<b>MONTH: OCTOBER 2021</b>		
2/10/21 to 04/10/21	Mahtama Gandhi Jayanti Week- Quiz Competition	NSS
5/10/21 to 7/10/21	Mahatma Gandhi Jayanti Weak - Quiz Competition	NSS
27-10-2021	Elocution Competition - Topic -Corona and the Changing Educational Scenario	Cultural Committee
30/10/2021 to 5/11/2021	Vigilance Awareness Week- Quiz Competition	NSS
30-10-2021	Expert talk on -NAAC Documentation	IQAC

3. To inform the members of the forthcoming programs / events planned for the second half of the academic year 31<sup>st</sup> December 2021.

**MONTH: NOVEMBER 2021**



16-11-2021 to 27-11-2021	Add On Course; E-Commerce	All Dept.
18-11-2021	Online Webinar on Efficiency at Workplace	All Dept.
25-11-2021	SDP on Public Relations and Career Opportunities	IQAC and Placement Cell
26-11-2021	Intercollegiate Quiz Competition on The Constitution Day	All Dept.
27-11-2021	Orientation for FY's	All Dept.
<b>MONTH: DECEMBER 2021</b>		
07-12-2021	Nail Art Competition	Cultural Committee
14-12-2021	Blood Donation Drive	All Dept. along with CWC's law College
18-12-2021	E- Conference on 'Post-Covid Revival of the Indian Economy	All Dept.
<b>MONTH: JANUARY 2022</b>		
05-01-2022	Online FDP on "How to Overcome Stress and Live Your Potential"	All Dept.
05-01-2022	Add On Course Digital Marketing	All Dept.
08-01-2022	FDP on Effective Documentation for NAAC	IQAC
14-01-2022	Online Webinar on Swami Vivekanand: An Inspiring Youth Icon	All Dept. along with IQAC
20/01/2022 to 23/01/2022	Three Days FDP on NAAC's New Framework for Accreditation & Assessment: Opportunities & Challenges	IQAC
23-01-2022	Cyber Security Workshop	NSS
28-01-2022	Essay Writing Competition on the Occasion on National Voter's Day	All Dept.
28-01-2022	Marathi Bhasha Sanvardhan Pandharvada - Kavi Sammelan	All Dept.
<b>MONTH: FEBRARY 2022</b>		



01-02-2022	SDP- Intellectual Property Rights Online Session	IQAC
01-02-2022	Azadi Ka Amrut Mahotsav: Suryanamaskar	All Dept.
11-02-2022	A Workshop on Yoga	WDC
12-02-2022	Intercollegiate Competition on Research Paper Presentation in Multi-Disciplinary Disciplines (In association with Clara's College of Education and Clara's College of Law)	Research Committee
21-2-2022 to 4-2-2022	Short Term Certificate Course on Preparing Corporate Minds	All Dept.
26-02-2022	One Day National Webinar on 'Research Performance Indicators' ( In Association with University of Mumbai and Clara's College of Law)	Research Committee
27-02-2022 and 28-02-2022	Marathi Bhasha Gaurav Din	All Dept.
28-02-2022	A National Level Online Quiz Competition on National Science Day ( in association with Children Welfare Center Law College)	Library Committee
	<b>MONTH: MARCH 2022</b>	
05-03-2022	Webinar on Branding Yourself in Collaboration with (National Human Rights & Social Justice Commission and Film and television Academy)	WDC & NSS
01-03-2022 to 11-03-2022	Add On Course Advance Excel	All Dept.
08-03-2022	Women's Day Celebration	NSS
21-03-2022	NET/SET Learning Programme	All Dept.
22-03-2022	Quiz on World Water Day-2022	All Dept.
	<b>MONTH: APRIL 2022</b>	
07-04-2022	A National Level Online Webinar on Moral Values Sustaining Code of Conduct (in association with National Human Rights and Social Justice Commission)	Clara's College of Commerce



08-04-2022 to 22-04-2022	Add On Course: Writing for Media	
14-04-2022	Medical Camp	All Dept. with Ekta Manch
25-04-2022	National Level Online Webinar on Open Educational Resources (OER) for Teaching and Learning	Library Committee and IT Dept.

**4. To inform and discuss examination & results status in the first half of academic year.**

**All exams are being conducted on Teach Us exam software platform**

- The Internal exams for Semester III & Semester V were held from 23<sup>rd</sup> August to 25<sup>th</sup> August 2021.
- Semester II & Semester IV ATKT exams were held from 4<sup>th</sup> October till 12<sup>th</sup> October 2021
- Semester III Regular & ATKT, Semester I ATKT exams were conducted from 13<sup>th</sup> October 2021 to 22<sup>nd</sup> October 2021.
- Semester V Regular & ATKT exams will be held from 15<sup>th</sup> November 2021 to 23<sup>rd</sup> November 2021 as per University Timetable.
- Semester VI timetable is yet to be finalized.
- Result will be done as Follows

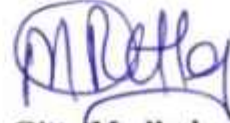
Semester I ATKT	20 <sup>th</sup> November 2021
Semester II ATKT & Semester IV ATKT	20 <sup>th</sup> November 2021
Semester III Regular & ATKT	20 <sup>th</sup> November 2021

**5. Any other matter with the permission of the chair.**

- Dr. Shobha inquired about student response for offline lectures, Prof. Amit Bansod informed that student's attendance was low as the students who have taken both the doses can only attend and most students become ineligible to attend because of this criterion. Also, there is also some hesitancy shown by students to attend lectures in person.
- Prof. Makhwana said that the college will focus on completion of all the task and activities which were left pending due to pandemic.
- Dr. Babita informed that since college is soon entering NAAC, the focus is on doing some collaborative programs. Dr. Madhukar Gitte added that Clara's College will focus on tie up as the college has been lagging and it's a required criterion for NAAC assessment, he also mentioned that some kind of collaborative activity can be done with Valia college in near future.
- IQAC Chairperson Dr. Mamta Rajani informed that Clara's College has successfully completed Green Audit, Energy Audit & Environmental Audit.



- Dr. Mamta Rajani also asked Dr. Shobha and Dr. Bageshree about updates on SSR and AQAR and revised format to be implemented from March 2022.



**(Dr. Gite Madhukar)**  
**Principal**



**CLARA'S COLLEGE OF COMMERCE**

**Yari Road, Versova, Mumbai – 400 061**

Ref: CDC/AY 21-22 /3

**01/03/2022**

**NOTICE**

All the members of College Development Committee are hereby informed that there will be an online / offline meeting scheduled to be held on 10<sup>th</sup> March 2022 at 11.00 am.

**Agenda:**

1. To review of the minutes of the previous meeting, conducted on 27<sup>th</sup>, October 2021.
2. To include Mr. Sameer Gandhi as member Teacher Elected in lieu of Mr. Faisal Tanwar.
3. To inform the committee members regarding the progress made in AQAR submission and SSR preparation.
4. To brief the committee members of the schedule of the forthcoming exams
5. To brief the committee members of the programs / events conducted since the last meeting
6. To inform the members of the forthcoming program planned for the remaining academic calendar.
7. Any other matter with the permission of the chair.

  
(Dr. Gitte Madhukar)

**Principal**



## CLARA'S COLLEGE OF COMMERCE

### MINUTES OF THE MEETING OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 10<sup>th</sup> March 2022 at 11.00 am.

The meeting of the College Development Committee (CDC) was held on 10<sup>th</sup> March 2022 at 11.00 am. The meeting was conducted both online & offline where the following members were present.

- |  |                                 |
|--|---------------------------------|
| 1. Secretary of Management               | Mr. Ajay Kaul                   |
| 2. One HOD                               | Mr. Vijaykumar Makwana          |
| 3. Principal of College-Member Secretary | Dr. Gitte Madhukar              |
| 4. Teacher Elected                       | Mr. Amit Ashok Bansod           |
| 5. Teacher Elected                       | Ms. Sheryl Cusher               |
| 6. Teacher Elected                       | Mr. Sameer Gandhi               |
| 7. Teacher Elected                       | Mrs. Babita Kanojia             |
| 8. IQAC Coordinator                      | Dr. Mamta Rajani                |
| 9. One Elected Non-Teaching Employee     | Mr. Prashant Walawalkar         |
| 10. Local Member Nominated               | Dr. Shobha Menon                |
| 11. Local Member Nominated               | Dr. Bageshree Bangera Bandekar  |
| 12. President of Students' Council       | Mr. Devadiga Kartik Hari Nirmla |
| 13. Secretary of Students' Council       | Ms. Yadav Dhanam Ponmudi Saroja |

#### The following points were discussed:

1. To review of the minutes of the previous meeting, conducted on 27<sup>th</sup> October, 2021.

The minutes of the last meeting were read and confirmed with the committee members.

2. To include Mr. Sameer Gandhi as member Teacher Elected in lieu of Mr. Faisal Tanwar. The committee members welcomed Mr. Gandhi.
3. To inform the committee members regarding the progress made in AQAR submission and SSR preparation.





The committee members were informed that AQAR for AY 2019-20 has been uploaded and AQAR for AY 2020-21 has been finalized and is being placed before the committee members.

**4. To brief the committee members of the schedule of the forthcoming exams**

As per circular issued by the University and decision taken by the exam committee the schedule of the forthcoming exam is as follows

Sr. No	Name of the Exam	Eligible Students	Start Date	Mode of the Exam
1	SEM IV & SEM VI Additional Internal Exam	For all Second Year & Third year Students who were absent in Internal Exams held in February	14 <sup>th</sup> March 2022 onwards	Online
2	Semester II -Internal Exams (Regular)	For all First-year students	14 <sup>th</sup> March 2022 onwards	Online
3	Semester I / Semester III/ Semester V - External Exams (ATKT)	For All students having ATKT in external exam & have filled the ATKT form	25 <sup>th</sup> March 2022 onwards	Online
4	Semester IV – External Exams (Regular)	For All Students of Second year	4 <sup>th</sup> April 2022 onwards	Online
5	Semester VI – External Exams (Regular & ATKT)	All Students of TY	19 <sup>th</sup> April 2022 onwards	Online
6	Semester II – External Exams (Regular & ATKT)	Exam to be conducted via online mode. Date clarification awaited		
7	External VIVA for Project Work/Black book	TYBMS, TYBAF, TYBAMMC project work/Black book via external to after 22 <sup>nd</sup> March 2022 as per cluster guidelines		
8	MCOM SEM II & IV	Exams to be conducted via Offline, dates to be confirmed post Mumbai University circular		
9	MCOM SEM I & III	Exams to be conducted via Online, Exams to commence from 2 <sup>nd</sup> May 2022		

**5. To brief the committee members of the programs / events conducted since the last meeting.**



**The following events were conducted since the last meeting**

<b>Date</b>	<b>Name of Event</b>	<b>Conducted by</b>
30/10/2021	FDP on NAAC Documentation – resource person Dr. Shrihari Pingle	IQAC
16/11/2021 to 27/11/2021	Add On Course: E-Commerce	IQAC & All Dept.
18/11/2021	Online Webinar on Efficiency at Workplace-Resource person Swami Chidananda and Dr. Vilasini Patkar	All Dept.
25/11/2021	SDP on Public Relations and Career Opportunities – Resource person Ms. Gitika Gulati	IQAC and Placement Cell
26/11/2021	Intercollegiate Quiz Competition on The Constitution Day	All Dept.
27/11/2021	Orientation for First Year Students	All Dept.
07/12/2021	Nail Art competition	Cultural Committee
14-12-2021	Blood Donation Drive	All Dept. along with CWC's law College
14/12/2021	An Online Energy Saving Campaign	All Dept. along with CWC's law College
18/12/2021	One day Multidisciplinary E- Conference on 'Post Covid Revival of the Indian Economy	All Dept.
05-01-2022	Add On Course Digital Marketing	IQAC along with All Dept.
05/01/2022	Online FDP on "How to Overcome Stress and Live Your Potential" – Resource person Dr. Minhajafar Nasirabadi	All Dept.
08/01/2022	FDP on Effective Documentation for NAAC – Resource person Dr. Shrihari Pingle	IQAC
14/01/2022	Online Webinar on Swami Vivekanand: An Inspiring Youth Icon- Resource person Dr Prashant Dhamadhikari	All Dept. along with IQAC
20/01/2022 to 23/01/2022	Three Days FDP on NAAC's New Framework for Accreditation & Assessment: Opportunities & Challenges – Resource Person Dr. Shrihari Pingle	IQAC
23-01-2022	Cyber Security Workshop	NSS



28/01/2022	Essay Writing Competition on the Occasion on National Voter's Day	All Dept.
28/01/2022	Marathi Bhasha Savardhan Pandharvada - Kavi Sammelan	All Dept.
01/02/2022	SDP- Intellectual Property Rights Online Session by CS Bhumi Tolia	IQAC
01/02/2022	Azadi Ka Amrut Mahotsav; Suryanamaskar	All Dept.
11-02-2022	A Workshop on Yoga	WDC
12/02/2022	Intercollegiate Competition on Research Paper Presentation in Multidisciplinary Conference	Research Committee with Clara's College of Education and Clara's College of Law
21/02/2022 to 04/03/2022	Online Short Term Certificate Course titled 'Preparing Corporate Minds'	All Departments
26/02/2022	One Day National Webinar on Research Performance Indicators - Resource person Dr Hardeep Chahal	Research Committee
27/02/2022 & 28/02/2022	Clara's College of Commerce & Clara's College of Education organized 'Marathi Bhasha Diwas Sohra'	Cultural Department
28/02/2022	A National Level Online Quiz Competition on 'National Science Day'	All Departments
01/03/2022 to 11/03/2022	Add On Course Advance Excel	IQAC along with All Dept.
05/03/2022	National Level Webinar on 'Branding Yourself' - resource person Ms Rupali Gautam	WDC & NSS along with National Human Rights & Social Justice Commission and Film and television Academy
08/03/2022	Women's Day Celebration	NSS



**6. To inform the members of the forthcoming program planned for the remaining academic Calendar.**

<b>Date</b>	<b>Name of Event</b>	<b>To be Conducted by</b>
21-03-2022	NET/SET Learning Programme	All Dept.
22-03-2022	Quiz on World Water Day-2022	All Dept.
07-04-2022	A National Level Online Webinar on Moral Values Sustaining Code of Conduct ( in association with National Human Rights and Social Justice Commission)	Clara's College of Commerce
08-04-2022 to 22-04-2022	Add On Course: Writing for Media	IQAC along with all Dept.
14-04-2022	Medical Camp	All Dept. with Ekata Manch
25-04-2022	National Level Online Webinar on Open Educational Resources (OER) for Teaching and Learning	Library Committee and IT Dept.

**7. Any other matter with the permission of the chair**

**The following points were discussed:**

- Dr. Madhukar Gitte requested Dr. Shobha to suggest easy way to store all the documents for NAAC, Dr. Shobha replied the Google drive is the best way to do so, access can be given to specific criteria for upload the documents. Dr. Bageshree also suggested that all the activities and related documents can be stored on the drive and can be utilized for NAAC in future.
- Dr. Babita Kanojia, asked few suggestions or contact for the short term or add-on courses for BAMMC & BMS students. Dr. Shobha replied that they at Valia College offer both Paid and Free Course they have Centre of Excellence under which they conduct all such courses and motivate students to enroll for the same, Dr. Shobha will share few contacts.



- Dr. Shobha mentioned a NGO named 'Aspire for her', being an NGO and under their CSR initiative they offer free courses for students, Dr. Shobha to share the contact



(Dr. Gitte Madhukar)

**Principal**



**CLARA'S COLLEGE OF COMMERCE**

**Yari Road, Versova, Mumbai – 400 061**

Ref: CDC/ AY 21-22 / 4

13/04/2022

**NOTICE**

All the members of College Development Committee are hereby informed that there will be an online / offline meeting scheduled to be held on 27<sup>th</sup> April 2022 at 12.00 noon.

**Agenda:**

1. To review of the minutes of the previous meeting, conducted on 10<sup>th</sup> March 2022.
2. To brief the committee members about programs / events conducted since the last meeting.
3. To review the progress made in preparation of the Academic Calendar for AY 2022-23.
4. To brief the committee members of the schedule for exams / results being conducted and admission scheduled for next academic year.
5. To present the AQAR for AY 2020-2021 in front the College Development Committee for its perusal.
6. Any other matter with the permission of the chair.

  
(Dr. Gitte Madhukar)

**Principal**



## CLARA'S COLLEGE OF COMMERCE

### MINUTES OF THE MEETING OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING HELD 27<sup>th</sup> April 2022 at 12.00 noon.

The meeting of the College Development Committee (CDC) was held on 27<sup>th</sup> April 2022. The meeting was conducted both online & offline where the following members were present.

1. Secretary of Management	Mr. Ajay Kaul
2. One HOD	Mr. Vijaykumar Makwana
3. Principal of College-Member Secretary	Dr. Gitte Madhukar
4. Teacher Elected	Mr. Amit Ashok Bansod
5. Teacher Elected	Ms. Sheryl Cusher
6. Teacher Elected	Mr. Sameer Gandhi
7. Teacher Elected	Mrs. Babita Kanojia
8. IQAC Coordinator	Dr. Mamta Rajani
9. One Elected Non-Teaching Employee	Mr. Prashant Walawalkar
10. Local member Nominated	Dr Shobha Menon
11. Local Member Nominated	Mr. Manohar Kumbhejkar
12. President of Students' Council	Mr. Devadiga Kartik Hari Nirmala

#### **The following points were discussed:**

- 1. To review of the minutes of the previous meeting, conducted on 10<sup>th</sup> March 2022.**  
The minutes of the last meeting were read and confirmed with the committee members
- 2. To brief the committee members of the programs / events conducted since the last meeting**
  - On woman's day on 8<sup>th</sup> March 2022, NSS volunteers gave chocolates and appreciation cards to public servant.
  - The college also conducted a National Level Short term course on NET/SET Learning from 21/03/2022 - 4/04/2022. The duration of the program was 30



hours. In-house as well as outside resource person were used for conducting the program.

Date	Topic	Name Of Teacher
21/03/2022	Guidance Lecture	Dr. Babita Kanojia/ Mrs Mariam Masani
22/03/2022	Teaching Aptitude	Mrs. Aafreen Shah
23/03/2022	Mathematics	Mr. Surender Chaudhary
24/03/2022	Data Interpretation	Mrs. Saroj Gamare
25/03/2022	People And Environment	Mr. Reetesh Singh
26/03/2022	Communication And Comprehension	Mrs. Sheryl Cusher
28/03/2022	Logic And Reasoning	Mrs. Aafreen Shah
29/03/2022	Higher Education	Dr. Madhkar Gitte
30/03/2022	Indian Logic	Mrs. Aafreen Shah
31/03/2022	Information And Communication Technology	Mr. Shubham G.B
1/04/2022	Research Aptitude	Ms. Kanwalpreet Kaur
4/04/2022	Evaluation	Mr. Reetesh Singh

- Clara's College Alumni Association organized an online session on 'Scope of Digital Marketing on 19<sup>th</sup> March 2022, with Resource person – Sushant Redekar.
- A Quiz competition was held on 22<sup>nd</sup> March 2022 on the occasion of 'World Water Day.





- Preparation and distribution of Natural Holi Colours in local area by NSS volunteers between 14<sup>th</sup> March to 16<sup>th</sup> March 2022
- NSS university level special camp organized by NSS cell, University of Mumbai Jointly with S.S.T. College of Arts and Commerce at Yog and Naturopathy Sanstha from 20th March 2022 to 26th March 2022. The college was represented by Simran Gupta of SYBMS and Ayaan Khan – SYBCOM.
- All Department conducted a national level webinar on 7<sup>th</sup> April 2022 in association with National Human Rights and Social Justice Commission. The title of the webinar on 'Moral Values Sustaining Code of Conduct' – Prof. Asha Nangalia
- An Add on Course on – Writing for media was conducted between 8<sup>th</sup> April 2022 to 22<sup>nd</sup> April 2022
- Annual Medical Camp in Association with Ekata Manch NGO was organized. On 14<sup>th</sup> April 2022 College Teaching, Non- Teaching & NSS students worked as Volunteers for operating the Camp.
- Library Committee along with IT Department conducted National Level Online Webinar on Open Educational Resources (OER) for Teaching and Learning

**3. . To review the progress made in preparation of the Academic Calendar for AY 2022-23.**

The committee members were informed that the academic calendar was under preparation. Suggestions were sought from various committee member's/ criteria heads for the events / programs / short term courses to be conducted in the next academic year.

**4. To brief the committee members of the schedule for exams / results and admission for scheduled in the coming months.**



Sr. No	Exam Date	Exam Date	Result Declaration Date
1	Semester I ATKT	25.03.2022 to 01.04.2022	23.04.2022
2	Semester II Regular & ATKT	23.04.2022 to 02.05.2022	May End
3	Semester III ATKT	25.03.2022 to 01.04.2022	23.04.2022
4	Semester IV Regular & ATKT	04.04.2022 to 11.04.2022	27.04.2022

Admission to Third Year has been kept on 28<sup>th</sup> April 2022.

Admission for Second Year is yet to be finalized.

**5. To present the AQAR for AY 2020-2021 in front the College Development Committee for its perusal.**

Dr. Mamta Rajani informed the committee members that AQAR of AY 2020-2021 has been finalized and was presented to the Committee Members, who were satisfied with the AQAR prepared.

**6. Any other matter with the permission of the chair**

- The forum was opened for discussion.
- Dr. Madhukar Gitte asked the IQAC to prepare plan of action for Academic year 2022-23.
- Mr. Manohar Kumbhejkar appreciated for activities conducted in the AY 2021-22 and suggested that career guidance and career opportunities lecture to be organised for the students. Industrial visits can be organised for TYBMS & TYBAMMC students to the companies to give them real time exposure.
- Prof. Amit Bansod ended the meeting with the permission of Principal and offered vote of thanks to the present members.



  
(Dr. Gitte Madhukar)

Principal